



**District Business & Advisory Services**

Nimrat Johal: Director- DBAS: 408-453-6599

Cathy McKim, Manager-DBAS: 408-453-6588

Bulletin: 13-032

Date: October 4, 2012

To: District Fiscal Directors  
Charter School Administrators

From: Cathy McKim

Re: 2012–13 Mandate Block Grant- **Important Notice!**

The purpose of this bulletin is to remind you that October 1, 2012 was the deadline to submit the Mandate Block Grant (MBG) Letter of Intent or to notify the California Department of Education of your decision to opt out of this program. I have spoken with the CDE this morning and have received a list of Districts and Charter Schools who have not responded as of this time.

Tonya Holmes at the CDE has agreed to extend the deadline until the end of today. Letters of Intent should be submitted by e-mail or fax at the numbers below. Agencies who wish to opt out should contact Tonya by e-mail or phone as well. ([tholmes@cde.ca.gov](mailto:tholmes@cde.ca.gov) Phone: 916-323-6028, Fax: 916-327-6157)

As a reminder, locally funded charter schools must submit its own Letter of Intent.

If you are listed below and have submitted a Letter of Intent, please send an e-mail to [mandate@cde.ca.gov](mailto:mandate@cde.ca.gov).

- Leadership Public Schools – San Jose
- ACE Charter
- Summite Public School: Tahoma
- Alum Rock Union Elementary
- Berryessa Union Elementary
- Campbell Union High
- Summit Public School: Ranier
- Fremont Union High
- Lakeside Joint Elementary
- Los Gatos-Saratoga Joint Union High
- Moreland Elementary
- Union Elementary

Information regarding the new Mandate Block Grant program can be found at:  
<http://www.cde.ca.gov/fg/aa/ca/mandatebg.asp>.

*Please distribute this memo within your District as deemed appropriate.*